

# CREATE YOUR CANVAS PARENT ACCOUNT

We encourage parents of Bend-La Pine middle and high school students to sign up as an observer in Canvas. Observers link their Canvas account to their student's account to view course information: assignment due dates, announcements, progress, feedback, course content, and more!

# CANVAS OBSERVER SIGN UP

## STEP 01

### GATHER THE PAIRING CODE FROM YOUR STUDENT

Ask your child to log in to their Canvas account on the iPad.

- Choose the menu to access settings
- Tap on "Pair with Observer"
- Keep the generated Pairing Code handy for Step 03

Contact your school if you need help with this step.

## STEP 02

### LOG IN TO BLP CANVAS

GO TO:  
<https://bls.instructure.com/login/canvas>

CHOOSE:  
Parent of a Canvas User? Click here for an Account.

**For future sign-ins:**  
Username = your email address

## STEP 03

### COMPLETE PARENT SIGN UP

- Enter your first and last name
- Enter your personal email
- Create a password (Minimum of 8 characters)
- Confirm your password  
*Hint: Write it down somewhere safe!*
- Type in the pairing code generated in Step 1. Pairing codes are case sensitive.

**Let's get started!**

# PERSONALIZE YOUR ACCOUNT SETTINGS

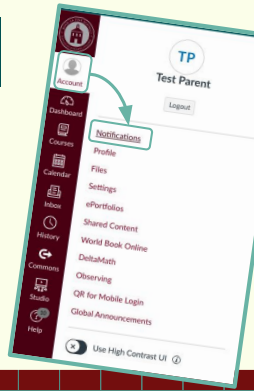
# ADJUST YOUR NOTIFICATIONS

**YOU DON'T WANT TO MISS THIS! CHOOSE YOUR NOTICES AND DELIVERY FREQUENCY**

Visit Account Notifications (browser only, cannot be set in the app):

Recommended Notification Settings for Parent/Observer	
Grading	Send weekly summary
Submission Comment	Send daily summary
Added to Conversation	Send daily summary
Conversation Message	Send daily summary

Leave the rest of your Notifications OFF X (Ahhh 🙄)



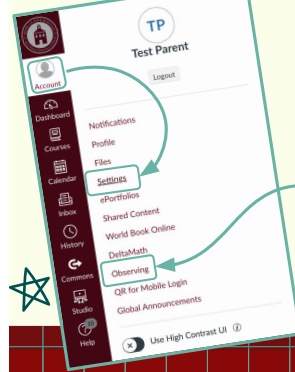
# ACCOUNT OPTIONS

**EDIT SETTINGS TO...**

## ADJUST ACCOUNT SETTINGS

- Choose the Language of the User Interface
- Change Your Password

**MORE THAN ONE STUDENT?**  
Choose "Observing" to add another student!



# Notifications GRADES OPT IN

**RECEIVE GRADING INFORMATION IN THE NOTIFICATION EMAIL IF YOU WISH**

On the notifications page, toggle on "Include scores..." in the **Grading** option if you approve the sending of assignment scores by email. If not enabled, you may log in to Canvas to review this information.



# TRY THE CANVAS MOBILE APP



# CANVAS PARENT APP

Available for both Android and iOS devices

Canvas Parent enhances the potential for parents to engage in their children's education.

**CANVAS PARENT IOS**      **CANVAS PARENT ANDROID**

### Mobile Features:

1. View Student Courses and Grades
2. View Student Past and Future Assignments
3. View Announcements and Events
4. Set Alerts for Student Activity (such as missing assignments)
5. Email a teacher



# DOWNLOAD "CANVAS PARENT"

