

SRO/SRD Assignments & Contact Procedures SY 2023-24

SRO/SRD Contact Procedures –

IN AN EMERGENCY DIAL – 911

During SRO/SRD duty hours contact your SRO/SRD via their office phone, work cell phone, or work email.

If an SRO/SRD is not available, and you need law enforcement assistance for a non-emergency situation, you can contact the **Deschutes County Non-Emergency Call Center at: (541) 693-6911** to request a patrol officer.

If it is after 5 PM and you need law enforcement support, contact the **Deschutes County Non Emergency Call Center at: (541) 693-6911** to request help from a patrol officer.

Patrol officers will contact the SRO/SRD team during off duty hours if there is a school/student related nexus.

Your SRO/SRD will communicate directly with their school administration teams to deconflict their daily schedules and upcoming events (training, court dates, other assigned law enforcement duties). If you have any issues with SRO schedules, contact Scott Bojanowski and he will coordinate with the SRO team members and supervisors.

Notify Scott Bojanowski of any after-hours law enforcement or safety related concerns with students, staff, or facilities.

If there is an issue that could rise to the level of public interest or would be something the Superintendent should be briefed on, please reach out directly to Scott Bojanowski (Desk: 541.355.1011, Cell: 253.312.6105).

Please use the district's **(541) 355-8888** phone number to notify the Superintendent's office and district leadership of any emergencies occurring at your school or worksite. Please call this number and leave a voicemail as soon as it is safe to do so after an emergency incident occurs and again once the incident is "all clear."

Law Enforcement Knox Box Codes:

All Knox Boxes: 1560

SRO/SRD Assignments & Contact Procedures SY 2023-24

SRO/SRD School Assignments – BLUE = Primary Office Location

Bend Police Department Officers:

Sergeant Joe Pacheco (SRO Supervisor): **Bend HS**, Bend Tech Academy, Education Center, Realms MS, Realms HS, Tamarack/Transitions, Amity Creek, Bear Creek, Juniper, North Star

Schedule: Tuesday – Friday (10-hour shifts – off Mondays)
Contact Information: Cell Phone: (541) 728-2145
Email: jpacheco@bendoregon.gov

Dan Koehnke: **Summit HS**, Pacific Crest MS, Cascade MS, High Lakes, Miller, Westside Village, Highland

Schedule: Tuesday – Friday (10-hour shifts – off Mondays)
Contact Information: Office Phone: (541) 355-6705
Cell Phone: (541) 640-6315
Email: dkoehnke@bendoregon.gov

Keely Cashman-Caceres: **Mountain View HS**, Skyview MS, Pilot Butte MS Lava Ridge, Ensworth, Ponderosa,

Schedule: Tuesday – Friday (10-hour shifts – off Mondays)
Contact Information: Office Phone: (541) 355-6701
Cell Phone: (541) 647-0300
Email: kcashman@bendoregon.gov

Eric Russell: **Caldera HS**, High Desert MS, Jewell, Silver Rail, Pine Ridge, Elk Meadow

Schedule: Monday – Thursday (10-hour shifts – off Fridays)
Contact Information: Office Phone: (541) 355-5021
Cell Phone: (541) 408-8196
Email: erussell@bendoregon.gov

SRO/SRD Assignments & Contact Procedures SY 2023-24

* On days that your assigned SRO is not on duty, the SROs that are on duty will help cover down as available. If you need immediate assistance from law enforcement and it is not an emergency, contact the **Deschutes County Non-Emergency Call Center at: (541) 693-6911** to request law enforcement support at your school. *

Deschutes County Sheriff Deputies:

Casey Karpstein: **Three Rivers K-8**, Buckingham

Schedule: Monday – Friday (8-hour shifts)

Contact Information: Office Phone: (541) 355-3000

Cell Phone: (541) 904-5254

Email: casey.karpstein@deschutes.org

Jeff Woods: **La Pine HS**, La Pine MS, La Pine Elementary, Rosland

Schedule: Monday – Friday (8-hour shifts)

Contact Information: Office Phone: (541) 355-6703

Cell Phone: (541) 408-8878

Email: Jeffrey.woods@deschutes.org