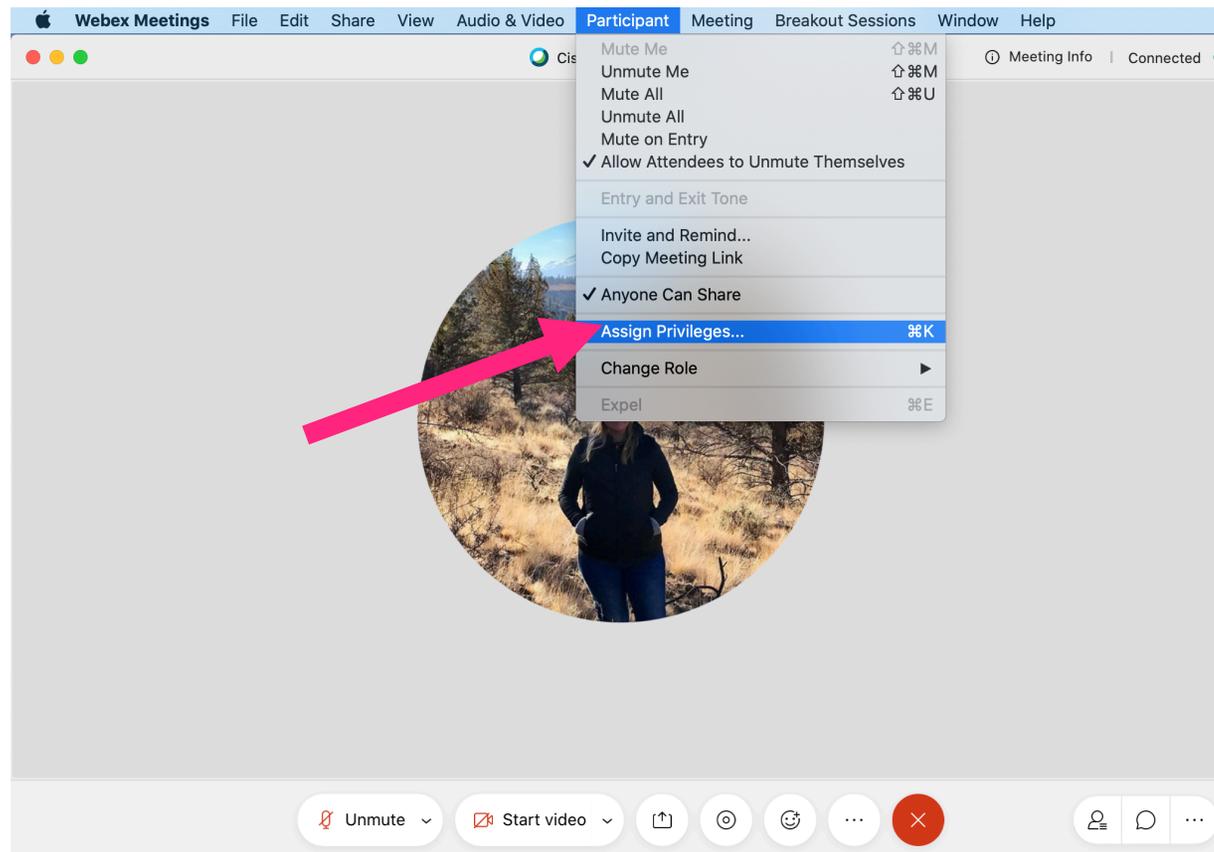
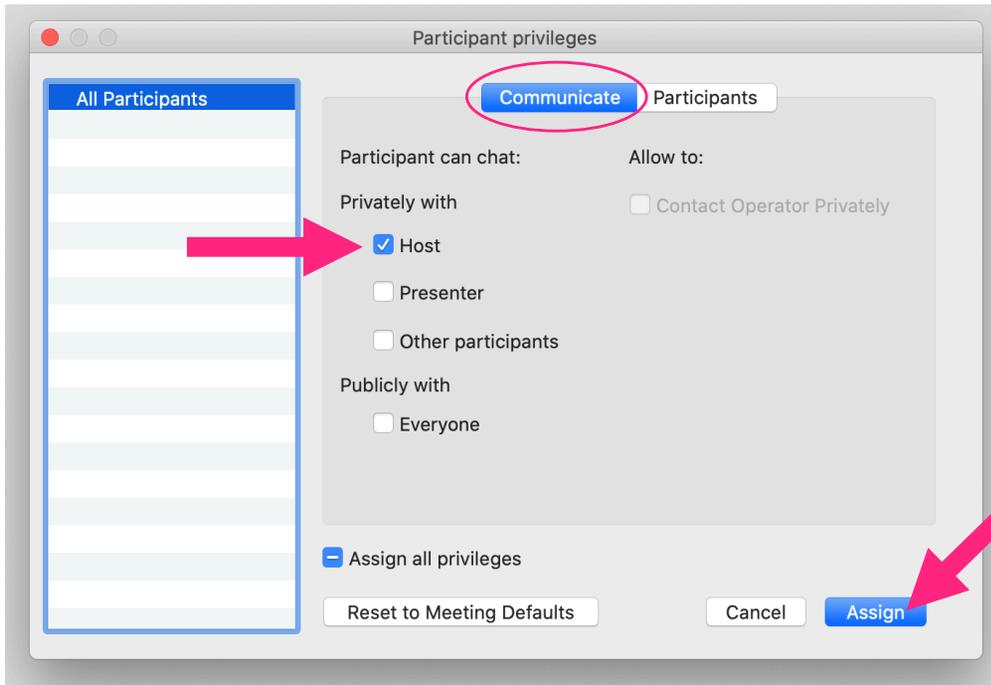


How to Disable Some/All Chat Features for Students

- Start your Webex meeting
- Click on *Participant* in the menu bar
- Open *Assign Privileges*
- From the *Participant Privileges* window, you can select who the student can chat with (see page 2)

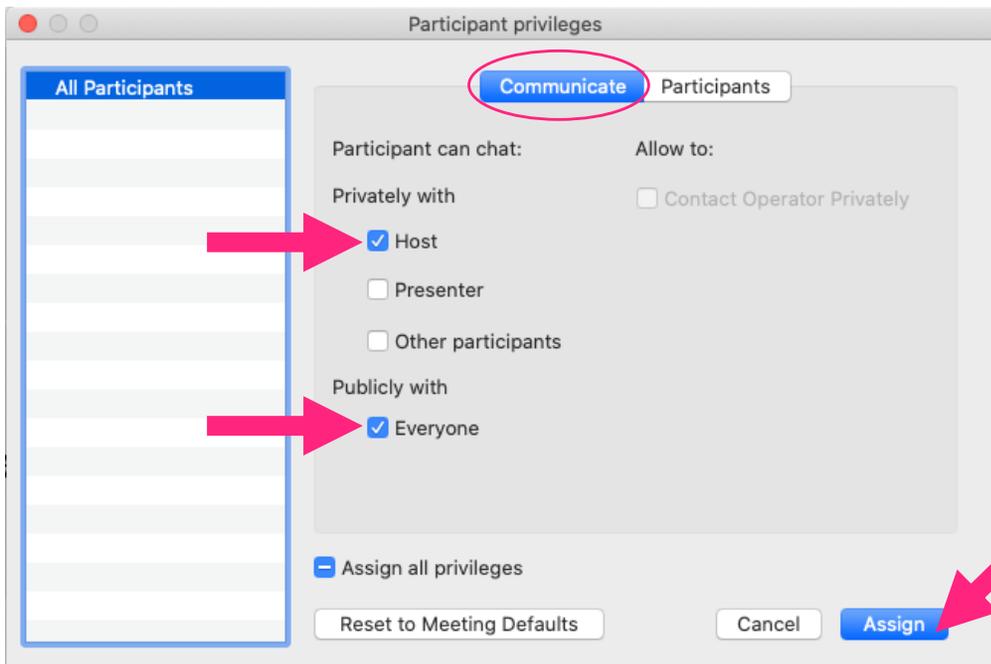




Chat only with Host, privately

This will allow students to send the Host (Teacher) private messages through Webex chat.

- Uncheck all boxes except *Host*
- Click *Assign*



Publicly Chat with Everyone

Publicly means *within your current Webex meeting*.

This will allow all students to use the whole-group chat, reply to your general questions, type something for all to see, etc.

- Uncheck all boxes except *Host* and *Everyone*
- Click *Assign*